



SPECIAL PUBLIC BOARD MEETING AGENDA

TUESDAY, APRIL 19, 2016

THE FORUM

7:00 pm

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

1. CALL TO ORDER

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

3. 2016/17 BUDGET OVERVIEW

(Ron Amos)

- 2016/17 Budget Conversations p 1
- 2015/16 Year to Date Financial Summary p 2-3
- 2016/17 Operating Grant Summary p 4
- 2016/17 Proposed Budget p 5-6

SUPPLEMENTAL INFORMATION

- 2016/17 Budget Summary by Function/Program p 7-8
[Budget Modelling for Windows (BMW)]
- 2016/17 Net Changes from 2015/16 Amended Budget (BMW) p 9

4. PUBLIC QUESTION PERIOD

5. DATE OF NEXT REGULAR PUBLIC BOARD MEETING

Tuesday, April 26, 2016
The Forum, PCTC
7:00 p.m.

6. ADJOURNMENT

16/17 Budget Conversations

What We Heard

General Themes from Board/Stakeholders/Public were:

- Importance of Discovery/Exploratory Learning
- Service Delivery - how we best support learners - Staffing implications
- 3 year Supply Budget Plan (ISP revenue re-distribution)
 - General supplies
 - Equipment replacement
 - Learning resources
 - Career Education/Exploratory
- Mentorship funds
- Curriculum Implementation funds
- Staffing
 - Programs of choice
 - Secondary cohort groups, Gr 8/9
- District Transportation – Support for off-site curricular experience
- Technology
 - Operating
 - 5 year infrastructure renewal
- Catchment considerations – Errington Elementary and Qualicum Beach Elementary
- Rentals of vacant sites
 - maintenance implications
 - additional opportunities
- Calendar and School timetable considerations

SCHOOL DISTRICT NO. 69 (QUALICUM)
- Financial Summary -

4/12/2016

	2014/15				2015/16		
	Amended Budget	YTD Mar-15	% of Budgt	Actual	Amended Budget	YTD Mar-16	% of Budgt
REVENUE							
PROVINCIAL GRANTS							
Operating Grant	38,847,162	27,071,898	69.7%	38,949,457	39,057,025	27,503,400	70.4%
Other MOE Grants-strike savings/H/B	-1,102,021			-911,281			
Other MOE Grants-Labour Settlement	654,326			654,326			
Other MOE Grants-Ed Guarantee				11,353			
Other MOE Grants-Pay Equity	936,176	187,235	20.0%	936,176	936,176	102,268	10.9%
Other MOE Grants-Misc		8,696		93,054		0	
TOTAL MINISTRY OF ED GRANTS	39,335,643	27,267,829	69.3%	39,733,085	39,993,201	27,605,668	69.0%
OTHER REVENUES							
Other Provincial Revenues	101,450	91,700	90.4%	99,070	101,450	75,891	74.8%
Offshore Tuition	2,329,000	1,833,888	78.7%	1,992,246	2,811,000	2,826,535	100.6%
Miscellaneous other	133,385	305,845	229.3%	386,000	133,385	181,917	136.4%
Rental and Leases	259,000	297,494	114.9%	396,351	350,000	439,409	125.5%
Investment Income	90,000	108,544	120.6%	143,034	132,000	92,203	69.9%
TOTAL OTHER REVENUE	2,912,835	2,637,471	90.5%	3,016,701	3,527,835	3,615,955	102.5%
TOTAL REVENUES	42,248,478	29,905,300	70.8%	42,749,786	43,521,036	31,221,623	71.7%
EXPENDITURES							
SALARIES AND BENEFITS							
Teachers	17,090,098	10,985,440	64.3%	15,985,569	17,693,050	12,366,472	69.9%
Principals and Vice Principals	2,168,093	1,567,022	72.3%	2,233,222	2,307,576	1,753,399	76.0%
Educational Assistants	3,277,751	2,132,938	65.1%	3,071,186	3,147,607	2,155,854	68.5%
Support Staff	4,596,730	3,274,217	71.2%	4,650,321	4,419,611	3,229,493	73.1%
Other Professionals	1,243,243	945,890	76.1%	1,208,363	1,200,089	898,826	74.9%
Substitutes	921,360	971,046	105.4%	1,438,921	1,208,807	795,482	65.8%
Benefits	7,316,461	5,761,558	78.7%	8,245,609	8,124,364	5,840,841	71.9%
TOTAL SALARIES AND BENEFITS	36,613,736	25,638,111	70.0%	36,833,191	38,101,104	27,040,367	71.0%
Benefits as a % of Total Salaries	25.0%	29.0%		28.8%	27.1%	27.6%	
SUPPLIES AND SERVICES							
Services	1,746,290	890,938	51.0%	1,304,415	1,232,976	869,307	70.5%
Services-Student Boarding	424,300	458,325	108.0%	652,086	800,000	638,441	79.8%
Training and Travel	199,900	249,603	124.9%	392,525	399,338	312,868	78.3%
Rental and Leases	0	23,552	0.0%	24,283	5,000	1,962	39.2%
Dues and Fees	44,500	48,030	107.9%	52,770	50,450	57,303	113.6%
Insurance	151,000	129,797	86.0%	157,918	174,000	136,427	78.4%
Supplies	1,614,685	1,116,145	69.1%	1,492,976	1,670,011	1,090,079	65.3%
Utilities	1,064,500	647,595	60.8%	950,903	1,071,500	652,930	60.9%
TOTAL SUPPLIES AND SERVICES	5,245,175	3,563,985	67.9%	5,027,876	5,403,275	3,759,317	69.6%
TOTAL EXPENDITURES	41,858,911	29,202,096	69.8%	41,861,067	43,504,379	30,799,684	70.8%
NET REVENUE (EXPENDITURE)	389,567	703,204		888,719	16,657	421,939	
Transfer to Capital-Eqp/Veh/HW	-368,550			-426,691	-368,550		
Adjmts to Unfunded Emp Future Benefits	-80,000				351,893		
Budgeted Use of Surplus	58,983						
Surplus (Deficit), for the Year	0			462,028	0		

- Financial Summary -

	2014/15				2015/16		
	Amended Budget	YTD Mar-15	% of Budgt	Actual	Amended Budget	YTD Mar-16	% of Budgt
INSTRUCTION							
Regular Instruction	18,719,091	13,250,120	70.8%	18,750,682	20,489,030	14,572,155	71.1%
Career Programs	1,606,841	621,922	38.7%	1,574,257	709,724	484,503	68.3%
Library Services	734,394	414,670	56.5%	763,820	834,227	556,983	66.8%
Counselling	385,435	412,787	107.1%	375,362	552,558	542,217	98.1%
Special Education	6,796,866	4,295,601	63.2%	6,757,039	6,744,108	4,596,509	68.2%
English as a Second Language	71,496	18,802	26.3%	69,879	159,895	25,438	15.9%
Aboriginal Education	519,503	280,319	54.0%	490,654	540,309	338,245	62.6%
School Administration	2,992,247	2,565,083	85.7%	3,129,338	3,320,643	2,408,432	72.5%
Continuing Education		13,602			21,622	17,072	79.0%
Off Shore Students	1,974,288	1,184,808	60.0%	1,695,363	2,168,771	1,420,471	65.5%
Other	75,683	28,757	38.0%	29,782	40,058	29,867	74.6%
Function 1 - Instruction	33,875,844	23,086,471	68.2%	33,636,176	35,580,945	24,991,892	70.2%
DISTRICT ADMINISTRATION							
Educational Administration	476,500	391,274	82.1%	490,341	481,253	344,267	71.5%
School District Governance	217,339	177,232	81.5%	215,401	177,881	145,365	81.7%
Business Administration	1,104,024	936,969	84.9%	1,314,776	1,106,396	884,371	79.9%
Function 4 - District Administration	1,797,863	1,505,475	83.7%	2,020,518	1,765,530	1,374,003	77.8%
OPERATIONS AND MAINTENANCE							
Operations and Maintenance Admin	446,168	348,553	78.1%	411,619	481,147	383,610	79.7%
Maintenance Operations	2,714,119	2,291,687	84.4%	3,005,234	2,718,160	2,122,669	78.1%
Maintenance of Grounds	374,395	192,100	51.3%	349,980	291,801	178,285	61.1%
Utilities	1,064,500	647,595	60.8%	950,903	1,071,500	652,930	60.9%
Function 5 - Operations and Maint	4,599,182	3,479,935	75.7%	4,717,736	4,562,608	3,337,494	73.1%
TRANSPORTATION AND HOUSING							
Transportation and Housing Admin	130,979	135,059	103.1%	160,119	151,599	111,109	73.3%
Student Transportation	1,431,043	980,456	68.5%	1,302,368	1,419,697	972,587	68.5%
Housing	24,000	14,700	61.3%	24,150	24,000	12,600	52.5%
Function 7 - Transportation and Housing	1,586,022	1,130,215	71.3%	1,486,637	1,595,296	1,096,296	68.7%
TOTAL FUNCTION 1-7	41,858,911	29,202,096	69.8%	41,861,067	43,504,379	30,799,685	70.8%

SCHOOL DISTRICT NO. 69 (QUALICUM)
Operating Grant Summary

4/14/2016

	2014/15			2015/16			2016/17			Diff. to 15/16	
	Funding per FTE	FINAL FTE	Total	Funding per FTE	Act. Funding (Dec/15) FTE	Total	Funding per FTE	Projected Funding FTE	Total		
Student Base Allocation:											
Standard (Regular) Schools	6,900	3,630.88	25,053,038	7,158	3,705.06	26,520,837	7,166	3,732.00	26,743,512	222,675	\$8 / FTE incr
Continuing Education	6,900	0.25	1,725	7,158	-	0	7,166	10.00	71,660	71,660	
Alternate Schools	6,900	127.00	876,300	7,158	146.13	1,045,963	7,166	140.00	1,003,240	(42,723)	
Distributed Learning	5,851	118.06	690,784	6,030	98.94	596,593	6,030	100.00	603,000	6,407	
Home Schooling	250	6.00	1,500	250	9.00	2,250	250	9.00	2,250	0	
Course Challenges	216	1.00	216	224	2.00	448	224	2.00	448	0	
Total Enrolment Based Funding		3,876.19	26,623,562		3,950.13	28,166,091		3,982.00	28,424,110	258,019	
Supplements:											
Enrolment Decline		-3.95%			3.50%			0.80%			
% decline from previous year-1-4%	50%	(153.0625)	389,057	50%	138.1250	0	50%	31.8750	0		
% decline from previous year->4%	75%			75%			75%				
% decline of previous 3 yrs >7%	50%	(143.8750)	-	50%	(213.9375)	-	50%				
		-3.71%			-5.42%			0.00%			
Unique Student Needs											
Special Ed - L 1	36,600	5.00	183,000	37,700	4.00	150,800	37,700	4.00	150,800	0	
- L 2	18,300	169.00	3,092,700	18,850	161.00	3,034,850	18,850	164.00	3,091,400	56,550	
- L 3	9,200	23.00	211,600	9,500	22.00	209,000	9,500	22.00	209,000	0	
English as a Second Language	1,340	43.00	57,620	1,380	41.00	56,580	1,380	41.00	56,580	0	
Aboriginal Education	1,160	397.00	460,520	1,195	428.00	511,460	1,195	431.00	515,045	3,585	
Adult Education-non grad	4,430	1.13	4,984	4,565	2.38	10,842	4,565	1.00	4,565	(6,277)	
Vulnerable Students			12,466			12,466			12,466	0	
Salary Differential		215.406	753,263		219.583	629,312		221.278	634,168	4,856	
Unique Geographic Factors			4,202,041			3,885,725			4,286,443	400,718	Studet Loc Fac
Total Supplemental Funding			9,387,251			8,501,035			8,960,467	459,432	
			not incl. Lab Settlement								Separate Lab Set
Education Plan			80,585			77,524		79,003	1,479		
Holdback allocation	77.00		298,466						0		
Funding Protection			1,601,107			1,616,683		141,090	(1,475,593)		now at 141K
Administrative Savings						237,629		197,263	40,366		
Holdback distribution							28	115,613	115,613		new funding
Additional Supplemental Distribution							24	100,104	100,104		new funding
			1,980,158			1,456,578		238,547	(1,218,031)		
September Operating Grant			37,970,971			38,123,704			37,623,124	(500,580)	
Summer Learning											
Summer Learning		20,0000	7,800		66,0000	23,278		65,0000	22,660	(618)	
Feb Continuing Education		3,6250	20,073		6,0000	29,983		6,0000	29,991	8	
Distributed Learning		90,5314	482,722		85,0000	452,250		70,0000	346,725	(105,525)	
Special Needs Growth						37,700				(37,700)	
Other										0	
Holdback	19.00	3,960.2189	75,244							0	
May Continuing Education		1,7500	8,988		4,0000	18,260		4,0000	18,260	0	
Distributed Learning		67,0314	377,172		65,0000	371,850		65,0000	371,850	0	
Holdback	1.61	4,024.7086	6,486							0	
			978,485			933,321			789,486	(143,835)	
Full Year Total			38,949,457			39,057,025			38,412,610	(644,415)	Total reduction
Pay Equity											
Pay Equity			936,176			936,176			936,176	0	
Learning Improvement Fund			786,866			819,411			789,053	(30,358)	
Community Link			348,742			361,927			364,874	2,947	
AFG			920,520	Net after 109,364 withheld		920,520	Net after 50,907 withheld		920,519	(1)	

SCHOOL DISTRICT NO. 69 (QUALICUM)

4/12/2016

- Financial Summary -

	2014/15 Amended Budget	2015/16 Amended Budget	2016/17 Annual Budget	Budgt Adjmt	Comment
REVENUE					
PROVINCIAL GRANTS					
Operating Grant	38,847,162	39,057,025	38,196,893	-860,132	Operatng grant reduction
Other MOE Grants-strike savings/H/B	-1,102,021		115,613	115,613	H/B distribution
Other MOE Grants-Labour Settlement	654,326		100,104	100,104	Add'l Supp distrib
Other MOE Grants-Ed Guarantee				0	
Other MOE Grants-Pay Equity	936,176	936,176	936,176	0	
Other MOE Grants-Misc			100,000	100,000	Feb DL adjmt
TOTAL MINISTRY OF ED GRANTS	39,335,643	39,993,201	39,448,786	-544,415	
OTHER REVENUES					
Other Provincial Revenues	101,450	101,450	101,450	0	
Offshore Tuition	2,329,000	2,811,000	3,200,000	389,000	ISP increase
Miscellaneous other	133,385	133,385	175,000	41,615	Bus passes rev incr
Rental and Leases	259,000	350,000	450,000	100,000	Rental rev incr
Investment Income	90,000	132,000	125,000	-7,000	
TOTAL OTHER REVENUE	2,912,835	3,527,835	4,051,450	523,615	
TOTAL REVENUES	42,248,478	43,521,036	43,500,236	-20,800	
EXPENDITURES					
SALARIES AND BENEFITS					
Teachers	17,090,098	17,693,050	17,518,413	-174,637	sal incr, FTE adjmt
Principals and Vice Principals	2,168,093	2,307,576	2,511,273	203,697	sal incr, FTE adjmt
Educational Assistants	3,277,751	3,147,607	3,189,412	41,805	sal incr,
Support Staff	4,596,730	4,419,611	4,418,660	-951	
Other Professionals	1,243,243	1,200,089	1,222,635	22,546	increments
Substitutes	921,360	1,208,807	1,212,433	3,626	
Benefits	7,316,461	8,124,364	7,926,835	-197,529	TPP adj, PEBT
TOTAL SALARIES AND BENEFITS	36,613,736	38,101,104	37,999,661	-101,443	
Benefits as a % of Total Salaries	25.0%	27.1%	26.4%		
SUPPLIES AND SERVICES					
Services	1,746,290	1,232,976	1,251,156	18,180	
Services-Student Boarding	424,300	800,000	880,000	80,000	ISP boarding incr
Training and Travel	199,900	399,338	427,338	28,000	ISP(8)/Ment(10)/CurrImp(10)
Rental and Leases	0	5,000	5,000	0	
Dues and Fees	44,500	50,450	50,450	0	
Insurance	151,000	174,000	174,000	0	
Supplies	1,614,685	1,670,011	1,690,702	20,691	
Utilities	1,064,500	1,071,500	991,500	-80,000	savings adjmt
TOTAL SUPPLIES AND SERVICES	5,245,175	5,403,275	5,470,146	66,871	
TOTAL EXPENDITURES	41,858,911	43,504,379	43,469,807	-34,572	
NET REVENUE (EXPENDITURE)	389,567	16,657	30,429		
Transfer to Capital-Eqp/Veh/HW	-368,550	-368,550	-368,550		
Adjmts to Unfunded Emp Future Benefits	-80,000				
Budgeted Use of Surplus	58,983	351,893	338,121		
Surplus (Deficit), for the Year	0	0	0		

SCHOOL DISTRICT NO. 69 (QUALICUM)
- Financial Summary -

4/12/2016

	2014/15 Amended Budget	2015/16 Amended Budget	2016/17 Annual Budget	Budgt Adjmt	Comment
INSTRUCTION					
Regular Instruction	18,719,091	20,489,030	20,642,947	153,917	
Career Programs	1,606,841	709,724	701,503	-8,221	
Library Services	734,394	834,227	785,213	-49,014	
Counselling	385,435	552,558	535,098	-17,460	
Special Education	6,796,866	6,744,108	6,638,014	-106,094	
English as a Second Language	71,496	159,895	159,734	-161	
Aboriginal Education	519,503	540,309	511,460	-28,849	
School Administration	2,992,247	3,320,643	3,224,539	-96,104	
Continuing Education		21,622	17,532	-4,090	
Off Shore Students	1,974,288	2,168,771	2,359,862	191,091	
Other	75,683	40,058	41,373	1,315	
Function 1 - Instruction	33,875,844	35,580,945	35,617,275	36,330	
DISTRICT ADMINISTRATION					
Educational Administration	476,500	481,253	483,296	2,043	
School District Governance	217,339	177,881	177,888	7	
Business Administration	1,104,024	1,106,396	1,142,326	35,930	
Function 4 - District Administration	1,797,863	1,765,530	1,803,510	37,980	
OPERATIONS AND MAINTENANCE					
Operations and Maintenance Admin	446,168	481,147	475,098	-6,049	
Maintenance Operations	2,714,119	2,718,160	2,745,979	27,819	
Maintenance of Grounds	374,395	291,801	221,359	-70,442	
Utilities	1,064,500	1,071,500	991,500	-80,000	
Function 5 - Operations and Maint	4,599,182	4,562,608	4,433,936	-128,672	
TRANSPORTATION AND HOUSING					
Transportation and Housing Admin	130,979	151,599	147,997	-3,602	
Student Transportation	1,431,043	1,419,697	1,443,089	23,392	
Housing	24,000	24,000	24,000	0	
Function 7 - Transportation and Housing	1,586,022	1,595,296	1,615,086	19,790	
TOTAL FUNCTION 1-7	41,858,911	43,504,379	43,469,807	-34,572	

SUPPLEMENTAL INFORMATION

School District No. 69 (Qualicum)

Budget Details By Function/Program

2016-2017 Annual Budget

func	prog	description	fte	budget
1	02	Regular Instruction	201.1987	20,642,947
1	03	Career Preparation	2.8571	701,503
1	07	Library Services	10.6924	785,213
1	08	Counselling	5.1700	535,098
1	10	Special Education	96.4322	6,638,014
1	30	English As A 2nd Language (E.S.L.)	1.6000	159,734
1	31	Aboriginal Education	5.6000	511,460
1	41	School Administration	35.3001	3,224,539
1	61	Continuing Education	0.2000	17,532
1	62	Off-shore Students	9.2142	2,359,862
1	64	Other	0.5000	41,373
Total for Instruction			368.7647	35,617,274
4	11	Education Admin/New School Start-Up	3.0000	483,296
4	40	School District Governance	5.2000	177,888
4	41	School Administration	10.6571	1,142,326
Total for District Administration			18.8571	1,803,510
5	41	School Administration	3.5000	475,098
5	50	Maintenance Operations	32.9642	2,745,979
5	52	Maintenance Of Grounds	2.0000	221,359
5	56	Utilities	0.0000	991,500
Total for Operations and Maintenance			38.4642	4,433,936
7	41	School Administration	1.5000	147,997
7	70	Student Transportation	16.2818	1,443,089
7	73	Housing	0.0000	24,000
Total for Transportation & Housing			17.7818	1,615,086
8	00	District	0.0000	368,550
Total for Local Capital			0.0000	368,550
AF	50	Maintenance Operations	1.0000	182,377
AF	53	Technology	0.0000	33,938
Total for Annual Facility Grant			1.0000	216,315
CL	02	Regular Instruction	0.0000	59,483
CL	10	Special Education	3.6449	214,199
CL	64	Other	0.5000	91,192
Total for Community Link			4.1449	364,874
LIF	08	Counselling	1.9799	188,782
LIF	10	Special Education	5.6587	600,271
Total for Learning Improvement Fund			7.6386	789,053
OLE	02	Regular Instruction	0.4000	101,331
Total for Federal French			0.4000	101,331
RSL	64	Other	0.0000	19,600
Total for Ready Set Learn			0.0000	19,600

School District No. 69 (Qualicum)

Budget Details By Function/Program

2016-2017 Annual Budget

func	prog	description	fte	budget
SS	64	Other	0.0000	96,000
Total for Strong Start			0.0000	96,000
UFB	02	Regular Instruction	0.0000	0
Total for Unfunded Employee Future Benefits			0.0000	0
Total for all			457.0514	45,425,530

